

# CULGAITH PARISH COUNCIL

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Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

## Minute of the Meeting Held on Monday 3rd July 2017 in Skirwith Village Hall, commencing at 7.30pm

Unapproved

### 56/17 Present

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Laura Wilson, David Witney, Pauline Toppin, Pam Jago and John Fleming (Parish Clerk), County Councillor Claire Driver and 5 members of the public.

### 57/17 Apologies

Cllr Ken Philipson, Marion Jeffery (Community Police Officer).

### 58/17 Minutes

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 8<sup>th</sup> May 2017, as a true record.

### 59/17 Declaration of Interests

Cllr David Witney – Skirwith Parish Church  
Cllr Caroline Richardson - Kirkland and Blencarn Recreation Room  
Cllr Marjorie Helm - Kirkland and Blencarn Recreation Room  
Cllr Philip Hemingway – Skirwith Village Hall  
Cllr Laura Wilson - Skirwith Village Hall  
Cllr Pam Jago – All Saints Church Culgaith  
Cllr David Witney – All Saints Church Culgaith

### 60/17 Public Participation

**60/17/1** The public participation centred on the planning application **17/0460 Hazel Dene, Culgaith** - Redevelopment of garden centre / shop by erection of 13 houses and convenience store and café.

**60/17/2** The Applicant, accompanied by his agent, gave the meeting an overview of the reasoning behind the application for the development of the Hazel Dene site.

**60/17/3** A member of the public, supported by two other parishioners, expressed, heartfelt concerns over the impact of the three 3 story dwellings, planned within the development, on the level of the roof line, as viewed from the Carlisle Settle railway line. Concern was also raised that the plans published were inaccurate.

**60/17/4** The Applicant responded to the concerns raised and assured the meeting that a genuine mistake had been made on the plans and this error would be rectified immediately.

**60/17/5** The Chair assured those present that the concerns raised by Parishioners and the answers provided by the Applicant, would be taken account of when the Council considered its response to the Planning Department, later in the meeting.

**61/17 County and District Councillors Reports**

A brief report was received from County Councillor, Claire Driver, mentioning the resultant balance of political power, within the County Council, following the recent elections. Mention was also made of her subsequent Committee responsibilities, the main focus of her work being on health issues.

**62/17 Eden Association of Local Councils – Tripartite Meeting**

This meeting, held on the 20<sup>th</sup> June, was attended by Cllrs Jill Hay and Caroline Richardson, the latter tabled a brief report. A full set of minutes are on file.

**63/17 Finance (Incl.Vat)**

<b>63/17/1 To note the following balances as at:-</b>	<b>3/7/2017</b>
	<b>£</b>
HSBC Account	1862.29
NSI Account	5.45
Penrith Building Society	<u>15500.00</u>
Total assets	<u>17367.74</u>

**63/17/2 2016/2017 Audited Accounts**

An auditors signed copy was distributed to the meeting.

**63/17/3 A Set of Interim Accounts were tabled.**

These were unanimously accepted by the meeting

**63/17/4 The Following Accounts were Ratified**

<b>63/17/4/1</b> J Fleming Fee/PAYE March/April 2017. As per contract	
<b>63/17/4/2</b> J Fleming Tel/ Broadband May 2017	15.00
<b>63/17/4/3</b> Came and Company - Insurance	280.00
<b>63/17/4/4</b> T W Relph – Kirkland Picnic Table	150.00
<b>63/17/4/5</b> Mark Binney – Kirkland Foot Bridge	300.00

**63/17/5 The Following Accounts were Approved for Payment**

<b>63/17/5/1</b> Fleming Expenses – May/June	40.25
<b>63/17/5/2</b> Skirwith Village Hall room hire 8 <sup>th</sup> May	10.00
<b>63/17/5/3</b> Mark Binney – Grass cutting Invoice	792.00
<b>63/17/5/4</b> Logic – Corrupt file	21.60

**63/17/6 To Report the Following Receipts**

There were none.

**63/17/7 The Following Transfer Was Reported**

N I & S to Current Account	7723.05
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**63/17/8 Grant Applications**

It was agreed that the seven applications for grant that had been received' would be discussed at the end of the meeting.

## 64/17 Planning

**64/17/1** The Councils decision on the following planning applications was reported  
**17/0364 Gilderwath Skirwith** – Tree works – Supported

**17/0427 Black Barn, adjacent to Ivy House, Culgaith**  
Outline Residential Development – Supported

**17/0428 Rose Bank, Culgaith**  
Residential Development – Supported initially, however to be revisited following the provision of further details requested by the Planning Department.

**17/0207 Bungalow Bank Hall Kirkland** – No Comment. Reported that this application had been referred back to the Applicant regarding a query.

**17/0460 Hazel Dene, Culgaith** - Redevelopment of garden centre / shop by the erection of 13 houses and convenience store and café.

- An in depth discussion on this proposed development took place, during which the concerns raised by the public were noted. In addition the rationale behind the application, presented by the Applicant and his responses to the concerns raised by Parishioner, were also noted.
- It was also noted that the submitted plans were inaccurate.
- **Decision** - The Councils response to the Planning Department would be agreed and finalised following receipt of a corrected set of plans,

**17/0502 Land at Peafoot, Culgaith** — Outline Planning – Supported.

**64/17/2 The Adoption of Electronic Planning Consultation.** – an update.

**64/17/2/1** It was reported that following the consultation, undertaken by CALC, on the proposed introduction of Electronic Planning Consultation, by EDC and the consultation meeting held as part of this process, hosted by EDC and CALC; EDC had stated that it would still introduce the proposals on the 1<sup>st</sup> July 2017 for those Parish Councils agreeing and on the 1<sup>st</sup> September 2017 for those Parish Councils not agreeing!

**64/17/2/2** As a consequence of this decision EDC had agreed to supply all those Parish Councils who requested it, with a projector for use with a laptop computer, free of charge. The Council accepted this offer.

**64/17/2/3** It was reported that, under 'Transparency Funding', provided by NALC, it was possible to apply for approximately £350 towards the purchase of a laptop computer with software.(Windows 10 Microsoft Office 2016 Office and Professional). The meeting unanimously agreed to apply for this funding.

**65/17 Highways and Land Matters**

**65/17/1 The Replacement of the Footbridge – Mill, Blencarn**

It was reported that Mr. A Kitchen had confirmed that the work would be completed by the end of July.2017.

**65/17/2 Footbridge – Kirkland Village Green - Bridge had been repaired..**

**65/17/3 Repair of Roof and Gutter Skirwith Bus Shelter**

Reported the work had been completed, apart from the fitting of the down spouts. These were on order from the suppliers.

**65/17/4 Roadside Verge – Culgaith Back Road – The hole had been filled.**

**65/17/5 White Hall Corner Drainage, Blencarn – In hand with the Highways Dept.**

**65/17/6 Road Flooding Kirkland to Skirwith – In hand with the Highways Dept**

**65/17/7 Parish Footpath Lighting**

**65/17/7/1 Skirwith** - An update lighting installation schedule for Skirwith had been received from EDC. It was noted that a number of new lights would not be installed until after the existing light failed. **Agreed** to continue to monitor the situation.

**65/17/7/2 Culgaith** – Reported that a number of new lights were still to be connected to the electricity supply; it being understood that the matter was in hand.

**Agreed** to continue to monitor the situation.

**65/17/7 Defibrillator Road Signs, Skirwith and Blencarn**

It was reported that a grant application had been made by the Parish Council to the Cumbria County Council Community Fund. This would be considered towards the end of July. The total cost being approximately £164 with £110 grant aid being sought with the Council covering the remaining £54. This was agreed.

**65/17/8 Emergency Plan**

**65/17/8/1** It was confirmed that the Emergency Plan, in addition to being filed with the Cumbria Messaging Service, would also be added to the Parish Council website, with the proviso that all persons mentioned were in agreement for their contact details being available.

**65/17/8/2** A summary document, for general display was agreed. This to be placed on the notice boards and provided to the Black Swan Inn and the Hazel Dene Garden Center for display

**66/17 Schedule of Correspondence, Notices and Publications.**

**66/17/1 EDC Chairman's Nominations**

A request had been received from EDC Chairman, Mary Robinson, who was seeking nominations for persons in the community, whose hard work in the community often went unrewarded, who she wished to recognise and invite to the Chairman's dinner in May 2018.

**Decision:-** To nominate Cllr Jill Hay.

**66/17/2 An 'ACT' Household Emergency Plan Leaflet**

This had been received from 'ACT' with a request for distribution to all households in the Parish.

**Decision:-** To distribute with a future edition of the Memo.

**67/17 Councillor Matters**

**67/17/1 Skirwith Skip – Garden Waste**

A query was raised as to the position regarding the garden waste skip, located in Skirwith and as to whether its provision could be extended by one month in the autumn. It was confirmed that the agreement was as per last year. Concern was, once again, raised regarding the inequality of the 'Green Bin' provision across the Parish. County Cllr Claire Driver agreed to look into the matter.

**67/17/2 Skirwith Notice Board.**

The repair to this notice board had been attempted with partial success. Parishioners, using this facility, were asked to show care when closing the windows and not to force them. It was important to depress the button on the window stay before closing.

**68/17 Grant Awards 2017**

Following debate the following awards were made:-	£
Kirkland and Blencarn Recreation Room	200
Victoria Institute Culgaith	200
All Saints Church, Culgaith, Churchyard upkeep and grass cutting	200
Skirwith Village Hall	200
Guardians of Culgaith Tarn	50
Skirwith Parish Church – Churchyard upkeep and grass cutting	200
Cumbria Dyslexia Project – Outside the Parish Council's policy for support.	

**69/17 Dates and Venues of Future Meetings**

Monday 4<sup>th</sup> September 2017 – Kirkland and Blencarn Recreation Room  
Monday 6<sup>th</sup> November 2017 – Culgaith Victoria Institute.  
Monday 8 January 2018 – Skirwith Village Hall  
Monday 5 March 2018 - Kirkland and Blencarn Recreation Room  
Monday 7<sup>th</sup> May 2018 Annual Parish Meeting, followed by AGM and May Council meeting - Culgaith Victoria Institute.

There being no further business the Chair thanked Councillors, County Councillor Claire Driver and the public for their attendance and closed the meeting at 9.35pm.

Signed by Chairman \_\_\_\_\_

Date \_\_\_\_\_