

# CULGAITH PARISH COUNCIL

## Minute of the Meeting Held on Monday 6<sup>th</sup> March 2017 in Blencarn Village Hall commencing at 7.30pm

### 18/17 Present

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Ken Philipson, Laura Wilson, David Witney and John Fleming (Parish Clerk).

### 19/17 Apologies

Cllrs Pauline Toppin and Pam Jago

### 20/17 Minutes

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 9<sup>th</sup> January 2017, as a true record.

### 21/17 Declaration of Interests

John Fleming and Caroline Richardson declared an interest in agenda item 25.1/17, the repair/replacement of the bridge at the Mill, Blencarn.

### 21/17 Public Participation

There was none.

### 22/17 County and District Councillors Reports - There were none

### 23/17 Finance

(All figures including Vat.)

#### 23.1/17 To note the following balances as at 27/2/2017

	<b>£</b>
HSBC Account	552.25
NSI Account	10168.63
Vat to be claimed	<u>33.20</u>
Total assets	<u>10754.08</u>

#### 23.2/17 Interim Accounts

A set of interim accounts were tabled and unanimously accepted.

#### 23.3/17 The Following Accounts were Ratified

<b>23.3.1/17</b> J Fleming Fee January 2017. As per contract	
<b>23.3.2/17</b> J Fleming Tel/ Broadband January	15.00
<b>23.3.3/17</b> J Fleming Fee February 2017. As per contract	
<b>23.3.4/17</b> J Fleming Tel/ Broadband February	15.00
<b>23.3.5/17</b> Eden Property Services - Blencarn Notice Board	155.00
<b>23.3.6/17</b> Memo February/ March	30.00

#### 23.4/17 The Following Accounts were approved for Payment

<b>23.4.1/17</b> J Fleming Expenses	62.18
<b>23.4.2/17</b> Skirwith Village Hall room hire January 9 <sup>th</sup>	10.00
<b>23.4.3/17</b> Blencarn Village Hall room hire March 6 <sup>th</sup>	10.00
<b>23.4.4/17</b> Cartridge People - Laser Toner	90.06
<b>23.4.5/17</b> Land Registry Plan - Cornmill, Blencarn	16.79

#### 23.5/17 To Report the Following Receipt

Electricity North West – Wayleave 22.50

#### 23.6/17 Transfer from NSI account to Barclays Current Account

A transfer had taken place of 2500.00

#### 23.7/17 On – Line Banking

Reported that full On – Line banking facilities were now in place enabling payments to be made On- Line.

#### **23.8/17 Laptop Computer Update**

Advance notice was given to the meeting that an update of the Council computer would be needed to be considered at some point in the future primarily as the battery was failing, but also because the machine was running on Windows 7 and needed upgrading to Windows 10 and finally the Microsoft Office programme was now 7 years out of date.

**Action:-** The Clerk and Chair would look into a possible upgrade and report back to a future meeting.

### **24/17 Planning**

#### **24.1/17 Eden Local Plan – Modifications**

Summary of meeting with Kevin Hutchinson (Chief Planning Policy Officer, EDC)

- Kevin Hutchinson had requested a meeting with representatives from CPC to discuss proposed changes in the draft Local Plan (2014-2032). Councillors Caroline Richardson and Jill Hay attended on 13/2/17.
- The draft Local Plan has previously been discussed by CPC. It was sent for inspection in May 2016 and EDC were asked to reconsider some issues, including housing targets for key hubs.
- The government inspector and EDC have agreed to increase the housing targets in Eden District to 4356 units over the course of the plan (242/year), of which 871 will be allocated to key hubs. The number of key hubs will also be reduced from 27 to 12 and includes Culgaith.
- The housing target distribution depends on the size of the settlement. The proposed housing target for Culgaith is 57. However 6 units have been completed since 2014 and planning consent is in place for 44 more (mostly at Otters Holt). There is also a windfall allowance of 17 (30%) for future sites of less than 4 units. This gives a total of 67 units. Hence Culgaith has a residual requirement of  $57 - 67 = -10$ .
- Due to the number of existing commitments EDC do not intend to allocate any sites in Culgaith at present. However, there are a number of development opportunities (future growth areas) which could come forward, should delivery falter in other key hubs. These are: Land at Rose Bank Farm (14 units), Land at Lime Tree Farm (18 units), Land adjacent to Loaning Head Courtyard (5 units). The latter development already has outline planning permission.
- After discussion, CPC decided to support EDC's proposed changes to the draft Local Plan as regards the housing distribution and proposed sites in Culgaith.

#### **24.2/17 Retention of Historical Plans**

Agreed a policy to keep historical plans for a 3 year period.

### **25/17 Highways and Land Matters**

#### **25.1/17 The Repair of the Footbridge – Mill, Blencarn**

Agreed to accept a quotation from Alan Kitchen of £596.86 + Vat for the supply and installation of a replacement bridge which included using oak beams

#### **25.2/17 The Picnic Bench – Kirkland**

Agreed to replace this bench and to accept a price of £125 +Vat (including delivery) from T W Relph

#### **25.3/17 Tree Pruning – Adjacent to Skirwith Bus Shelter**

Reported that Chris Wakefield had completed the work.

#### **25.4/17 Repair of Roof and Gutter Skirwith Bus Shelter**

A quotation of £222+Vat for the repair of the roof and guttering was received from Alan Kitchen; this was accepted.

#### **25.5/17 Roadside Verge Hole – Culgaith Back Road**

Confirmed that the matter had been reported to Highways and was in hand. Cllr Jill Hay

#### **25.6/17 Blocked drains on the Skirwith/Langwathby Road**

Confirmed that the matter had been reported to Highways and would be attended to following completion of the building work at Abbey Farm. Cllr Jill Hay

#### **25.7/17 Green Waste Bins**

**25.7.1/17** EDC had reported that a Garden Waste Review is ongoing and is part of a larger Cumbria wide 'Consistency Project'. EDC are working with other collection authorities and the Waste Disposal Authority in finding a greater consistency in collections.

**25.7.2/17** In the meantime it has been confirmed that Green Bins will not be provided in Skirwith, Kirkland or Blencarn, however a skip will be provided for the 2017 season in Skirwith, as in previous years. CPC has signed a contract with EDC for this provision.

#### **25.8/17 Mobile Phone and Broadband Reception**

A detailed response, updating the Council on the current position regarding rural broadband and mobile phone coverage, had been received from Rory Stewart MP, was tabled and is on file.

#### **25.9/17 Footbridge – Kirkland Village Green**

Two quotations had been received for the repair of this bridge and it was decided to seek a third before a decision was made.

#### **25.10/17 White Hall Corner drainage, Blencarn**

Confirmed that the matter had been reported to Highways and was in hand. Cllr Jill Hay

#### **25.11/17 Kirkland Road Potholes**

Reported that the work had been done. Cllr Jill Hay

#### **25.12/17 Culgaith Footpath Lighting**

**25.12.1/17** Reported that the final six new lights for Culgaith were to be installed shortly and that the owners of the adjacent properties had been contacted with their exact location; it being advised that in the event of concern or a query EDC be contacted direct.

**25.12.2/17** A query was raised as to whether this was the completion of the project or whether there were still more lights to be supplied; the Clerk to investigate to clarify the situation.

#### **25.13/17 Defibrillator Signs, Skirwith and Blencarn**

Reported this matter was ongoing.

### **26/17 Skirwith Playground**

#### **26.1/17 Committee**

It was reported that a new committee of volunteers had taken over responsibility.

#### **26.2/17 Inspections.**

It was noted that the usual two inspections (Skirwith/Culgaith) would take place in 2017.

It was agreed that in 2018 the Blencarn Playground would be added to the group of inspections at an additional cost of approximately £75 +Vat; the net figure being refunded by the Kirkland and Blencarn Recreation Room Committee.

### **27/17 Community Emergency Plan**

A first draft 'Community Emergency Plan' was tabled and discussed.

Action:- Agreed that Councillors would consider this draft document, with a view to suggesting additions and edits, with the intention that a final document be agreed at the May meeting, along with a decision on the extent of its distribution.

### **28/17 Schedule of Correspondence, Notices and Publications.**

**28.1/17 Cumbria in Bloom Competition** – Competition and Entry details were tabled.

**28.2/17 Common Land & Village Greens Full Day CALC Course** – Roger Taylor  
Action:- Cllr Caroline Richardson agreed to attend.(Date to be confirmed)

**28.3/17 Village Architecture** – CD produced by Tom Clare.

Copies are available from [tomclare601@gmail.com](mailto:tomclare601@gmail.com)

### **29/17 Councillor Matters**

**29.1/17 Skirwith Crossroad – Problem of Waggon's Turning Right Towards Beck.**

Reported that large vehicles, unwisely, were turning right at the crossroads and were getting into difficulty and causing roadside verge damage.

**Action:-** To discuss the problem with Highways with a view to seeking a solution, possible with additional signage. Clerk to action.

**29.2/17 Road Flooding Kirkland To Skirwith Road**

Reported that the road between Kirkland Church and the bungalow on the right became impassable due to flooding, following heavy rain.

**Action:-** Jill Hay to report the problem to Highways, with a view, initially, to arrange a site visit.

**29.3/17 Village Green in Vicinity of 'Riverdene'**

A parishioner had reported that the land between 'Riverdene'; and the beck was prone to becoming a little wet and had expressed flooding concerns.

**Action:-** Cllr Philip Hemingway and the Clerk to visit the site to assess the extent of the problem.

**29.4/17 Blencarn Green – Bramble Growth and Historic Tree Pruning Material.**

Reported that bramble growth was extending onto the green in the vicinity of 'Rose Cottage'; the problem being compounded by it being entangled amongst historic tree pruning material.

**Action:-** Agreed to ask Mark Binney to clear the area concerned prior to commencing grass cutting.

**30/17 Dates and Venues of Future Meetings**

Monday 8<sup>th</sup> May 7.30pm 2017 – The Annual Parish Meeting, followed by the AGM and the May Council Meeting. – Culgaith Victoria Institute.

Monday 3<sup>rd</sup> July 2017 – Skirwith Village Hall

Monday 4<sup>th</sup> September – Kirkland and Blencarn Recreation Room

Monday 6<sup>th</sup> November – Culgaith Victoria Institute.

There being no further business the Chair thanked Councillors for their attendance and closed the meeting at 9.15pm.

Signed by Chairman \_\_\_\_\_

Date \_\_\_\_\_