

# CULGAITH PARISH COUNCIL

Clerk: John Fleming  
Telephone 07768 468 634  
E-mail: culgaithpc@yahoo.co.uk

Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

## **Minute of the Meeting Held on Monday 8<sup>th</sup> May 2017 in Victoria Institute Culgaith commencing at 7.30pm**

### **42/17 Present**

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Ken Philipson, David Witney, Pauline Toppin, Pam Jago and John Fleming (Parish Clerk).

### **43/17 Apologies**

Cllr Laura Wilson, Former County Councillor Mary Robinson and Marion Jeffery (Community Police Officer). The Chair thanked Mary Robinson for her support during her period of office, it had been appreciated. A warm welcome was extended to her successor County Councillor .Claire Driver

### **44/17 Minutes**

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 6<sup>th</sup> March 2017, as a true record.

### **45/17 Declaration of Interests**

There were none

### **46/17 Public Participation**

#### **Car Parking on the Footpaths in Culgaith.**

A member of the public expressed concern over the parking, or partial parking of cars on the footpaths in Culgaith. This practice was impeding pedestrian access, and especially where pushchairs were involved, was creating a safety hazard.

Action:- Agreed to raise awareness of the issue in the next edition of the Memo and to take the matter up with the Community Police officer.

### **47/17 County and District Councillors Reports –**

There were none

### **48/17 Finance (Incl.Vat)**

<b>48/17/1 To note the following balances as at:-</b>	<b>31/3/2017</b>	<b>28/4/2017</b>
	<b>£</b>	<b>£</b>
HSBC Account	2623.42	11544.62
NSI Account	7668.63	7668.63
Vat to be claimed	51.01	
Total assets	<u>10343.06</u>	<u>19213.25</u>

### **48/17/2 Presentation of the 31<sup>th</sup> March 2017 Year End Accounts**

These were tabled and unanimously accepted.

### **48/17/3 Presentation of Interim Accounts - 30<sup>th</sup> March to 24<sup>th</sup> May 2017**

These were tabled and unanimously accepted.

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#### **48/17/4 The following accounts were Ratified**

	£
J Fleming Fee March/April 2017. As per contract	
J Fleming Tel/ Broadband March/April 2017	30.00
Eden Property Services Blencarn Notice Board	155.00
Memo April	12.00
Chris Wakefield - Tree pruning Skirwith	80.00

#### **48/17/5 The Following Accounts were approved for Payment**

J Fleming Expenses – March/April	27.41
Culgaith Victoria Institute room hire 8 <sup>th</sup> May	10.00
Internal Audit Sandra Harrison	35.00
Memo Subscription	50.00
Calc Subscription 2017/18	218.28
Mark Binney – Remove bramble bush – Blencarn	37.50
Mark Binney – Grass Cutting	496.00

#### **48/17/6 To Report the Following Receipts**

<b>6.6.1</b> Electricity North West – Wayleave	22.50
<b>6.6.2</b> Precept and Council Reduction Scheme	9229.00

#### **48/17/7 Annual Audit**

It was confirmed that the Internally Audited accounts had to be filed with the BDO, the External Auditor by the 24<sup>th</sup> July 2017; this being the last year, under the new opted out arrangements, that the BDO were to be involved.

#### **48/17/8 Investment Account**

It was reported that the Council's NS&I Investment Account was now paying the same rate of interest as the Penrith Building Society (0.45% gross). In the interests of ease of management it was agreed to open an Investment Account with the Penrith Building Society and to transfer, for the time being, all but £1 from NS&I into the new account. The NS&I account being kept open in case it was prudent to move investments back to them in the future.

#### **49/17 Planning**

**49/17/1** The Council's decision on the following planning applications was reported:-

**17/0121 Granary Skirwith** – Remove Sitka Spruce – Supported

**17/0207 Bungalow Kirkland** – No Comment

**17/0189 Blackhill Stud** – Retention of Residential Caravan – Objected

**17/0304 3a Pennine View** – Conservatory – Supported

#### **49/17/2 Planning E Mail Alerts to Councillors**

It was requested that an E Mail alert be sent to all Councillors so that all are aware of the planning applications that have been received concerning the Parish. Unless particularly controversial the Parish response still being determined by Councillors in the respective Ward by the 'Round Robin' paper circulation.

#### **49/17/3 CALC/EDC Electronic Planning Meeting.**

It was reported that Cllr C Richardson and Clerk, John Fleming had attended a meeting convened by CALC/EDC Planning Department on the subject of EDC moving towards consulting Parishes electronically on planning matters. A CALC commissioned survey, before the meeting, had concluded that such a move would be unpopular with many Parishes, even if laptop computers and projectors were made available to facilitate the viewing of plans. The meeting was assured that no final decision had been made and consultations were still on-going.

### **50/17 Highways and Land Matters**

#### **50/17/1 The Repair of the Footbridge – Mill, Blencarn**

The order for a replacement bridge had been placed with Alan Kitchen.

#### **50/17/2 The Picnic Bench – Kirkland – This had now been installed.**

#### **50/17/3 Tree Pruning – Adjacent to Skirwith Bus Shelter**

The work had been completed.

#### **50/1/4 Repair of Roof and Gutter Skirwith Bus Shelter**

This work was in hand with Alan Kitchen.

#### **50/17/5 Roadside Verge – Culgaith Back Road**

In hand with the Highways Department

#### **50/17/6 Blocked drains on the Skirwith/Langwathby Road**

The drains in this section of road had been jetted and cleaned.

#### **50/17/7 Footbridge – Kirkland Village Green**

It was agreed, to avoid risk of pollution of the beck (SSSI area), no wood preservative treatment would be used. All the quotes received both with and without wood preservative, were considered and it was agreed to request a revised quote from Mark Binney excluding wood preservative; a final decision being made on receipt of this.

#### **50/17/8 White Hall Corner drainage, Blencarn**

In hand with the property owner concerned and Highways.

#### **50/17/9 Footpath Lighting in the Parish**

An update on installation position throughout the Parish had been requested from the EDC lighting department and was awaited.

#### **50/17/10 Defibrillator Signs, Skirwith and Blencarn**

The possibility of a grant application to the CCC Community Fund was being still being investigated.

**50/17/11 Skirwith Crossroad Verge Damage**

The problem of wagons turning right towards beck had been reported to Highways, it was their view that the erection of a sign would be ineffective and only add to street clutter. Verge damage is easily repaired, when this infrequent problem, occurs. This point was understood and accepted by the meeting.

**50/17/12 Road Flooding Kirkland to Skirwith Road**

The matter was in hand with Highways.

**50/17/13 Skirwith Village Green in Vicinity of 'Riverdene'**

Reported that a sight visit had be made to investigate the extent of the problem and that the issue was still in hand.

**50/17/14 Blencarn – Removal of Brambles/Pruning Material**

Work had been completed.

**51/17 Skirwith Playground**

**New Committee**

It was confirmed that the new Skirwith Playground Committee was made up of:- Alan Hunter (lead person), Mike Ashwin, Katie Parker and Richard Noble. The Clerk agreed to liaise with the committee to confirm the insurance and the annual ROSPA inspection arrangements; it being confirmed that the Playground was covered by the Parish Council Insurance from the 1<sup>st</sup> June 2017.

**52/17 Community Emergency Plan**

A final draft was approved which would be forwarded to Cumbria Messaging and those specifically mentioned in the document.

It was also agreed that a shorten version be produced for display on the notice boards, the website, Hazel Dene Garden Centre, the Black Swan and the village halls.

**53/17 Schedule of Correspondence, Notices and Publications.**

The following items of correspondence, received since the last meeting, were noted:-

**53/17/1 Farmers Flood Group**

Agreed more information was required before supporting this group.

**53/17/2 CALC The Good Councillor Guide – 2017 Edition available**

**53/17/3 Police Community Support Officer**

PC Marion Jeffery has been appointed as the Community Police Officer covering the Parish. Agreed to welcome her to the next meeting and to seek her advice regarding the parking of vehicles on the footpaths in Culgaith.

**53/17/4 Eden Tripartide Meeting**

Tues 20<sup>th</sup> June 7pm Control Room fire Station - for information

**53/17/5 Calc Training – Schedule available.**

**54/17 Councillor Matters**

There were none.

**55/17 Dates and Venues of Future Meetings**

Monday 3<sup>rd</sup> July 2017 – Skirwith Village Hall

Monday 4<sup>th</sup> September 2017 – Kirkland and Blencarn Recreation Room

Monday 6<sup>th</sup> November 2017 – Culgaith Victoria Institute.

Monday 8 January 2018 – Skirwith Village Hall

Monday 5 March 2018 - Kirkland and Blencarn Recreation Room

Monday 7<sup>th</sup> May 2018 Annual Parish Meeting, followed by AGM and May  
Council meeting - Culgaith Victoria Institute.

There being no further business the Chair thanked Councillors for their attendance and closed the meeting at 9.20pm.

Signed by Chairman \_\_\_\_\_

Date \_\_\_\_\_