

CULGAITH PARISH COUNCIL

Minute of the Annual General Meeting Held on Monday 8th May 2017 in Culgaith Victoria Institute commencing at 7.30pm

Unapproved

31/17 Present

Cllrs: Caroline Richardson (Chair), Jill Hay, Marjorie Helm, Philip Hemingway, Ken Philipson, Pauline Toppin, Pam Jago David Witney and John Fleming (Parish Clerk).

32/17 Apologies

Cllr Laura Wilson, Former County Councillor Mary Robinson.

33/17 Election of Officers

Chair – Cllr C Richardson. Proposed by Cllr M Helm and seconded by Cllr D Whitney. There being no further nominations, Cllr C Richardson was unanimously elected.

Vice Chair – Cllr P Toppin. Proposed by Cllr P Jago and seconded by Cllr K Philipson. There being no further nominations, Cllr P Toppin was unanimously elected.

34/17 Chair's Declaration of Acceptance of Office

Cllr C Richardson duly signed a Declaration of Acceptance of Office for the year 2017/2018

35/17 Minutes

The Chair was authorized to sign the minutes of the meeting of the Annual General Meeting Parish held on Monday 7th May 2016, as a true record.

36/17 Declaration of Interests

There were none.

37/17 Annual Report

The Annual Report of the Council for the year 2016/2017 was presented by the Chair and unanimously accepted.

In her report the Chair specifically thanked Cllr P Toppin for her support throughout the year as Vice Chair and Cllr J Hay for her work on highways matters. Grateful thanks was also expressed to former Clerk, Kathryn Binney for her work on behalf of the Council during her period of office and to John Fleming for facilitating a smooth changeover of duties.

38/17 Review of Land and Asset Maintenance Record

A revised document for 2017/2018 was unanimously accepted.

39/17 Risk Assessment and Management (Financial)

A revised document for 2017/2018 was unanimously accepted.

40/17 Review and Confirmation of Arrangements for Insurance Cover

Came and Co, the Councils insurance broker, had offered a renewal of the Councils 'Council Commercial Combined Insurance Policy' for the forthcoming year, the period of insurance being from the 1st June 2017 to the 31st May 2018; the policy to include cover for the Play Ground at Skirwith.

The annual premium being £280, inclusive of Insurance Premium Tax; the insurance provider being AXA.

This was unanimously accepted and the Clerk was given authorization to pay this premium.

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41/17 Dates and Venues of Future Meetings

Monday 3rd July 2017 – Skirwith Village Hall
Monday 4th September 2017 – Kirkland and Blencarn Recreation Room
Monday 6th November 2017 – Culgaith Victoria Institute.
8 January 2018 – Skirwith Village Hall
5 March 2018 - Kirkland and Blencarn Recreation Room
7th May 2018 Annual Parish Meeting, followed by AGM and May Council meeting -
Culgaith Victoria Institute.

Signed _____

Date _____