

CULGAITH PARISH COUNCIL
Minutes of the Annual General Meeting
Held on 14th May 2018 at 7.30 pm at Culgaith Victoria Institute

Unapproved

- 30/18 Present:-**
Councillors Caroline Richardson, Jill Hay, Pam Jago, Pauline Toppin, Marjorie Helm, David Witney, Ken Philipson, Philip Hemingway, District Councillor Robin Orchard, County Councillor Claire Driver and one member of the public.
Clerk: John Fleming
- 31/18 Election of the Chairman of the Council 2018/2019**
Action - Councillor Caroline Richardson was unanimously elected Chairman for the Council year 2018/2019. Proposed by Cllr J Hay and Seconded by Cllr D Witney
- 32/18 To receive the Chairman's Declaration of Acceptance of Office**
Councillor Richardson signed a Declaration of Acceptance of Office of Chairman for the Council year 2018/2019
- 33/18 To appoint a Vice Chairman of the Council 2018/2019**
Action – Cllr P Toppin was unanimously elected Vice Chairman for the Council year 2018/2019. Proposed by Cllr C Richardson and seconded by Cllr P Jago.
- 34/18 Apologies**
Councillor Laura Wilson and County Councillor Claire Driver
- 35/18 Minutes**
Resolved that the Minutes of the previous AGM held on the 8th May 2017 be signed, by the Chairman, as a true record.
- 36/18 Declarations of Interest**
None
- 37/18 Annual Report**
Cllr C Richardson presented the Annual Report which was unanimously accepted. Agreed that this would be circulated to every household in the Parish.
- 38/18 Review of Land and Assets**
Action:- Agreed to accept an updated, 2018/2019, edition of the Land and Assets Register.
- 39/18 Risk Assessment and Management (Financial) 2018/2019**
Action:- Agreed to accept an updated, 2018/2019, edition of the Risk Assessment and Management (Financial) document.
- 40/18 Review and Confirmation of Arrangements for Insurance Cover**
Action:- Agreed to seek another quote, with authorisation being given to the Chair and Clerk to accept the most competitive annual premium, fixed for a three year period. The cover, commencing on the 1st June, being similar to that provided in the existing policy, with the addition of the 25 footway lights on an 'All Risks' basis.

Following the meeting it was subsequently decided to move the Councils insurance cover away from brokers, Came and Company to Norris and Fisher Local Council Insurance, for an annual premium, fixed for three years, of £347.29.

The meeting closed and was followed by the Annual Parish Meeting.