

CULGAITH PARISH COUNCIL

Minutes of the Annual General Meeting

13th May 2019 at 8.10pm
at the Culgaith Victoria Institute

Present:-

Cllrs. C Richardson, P Jago, L Wilson, D Witney, K Philipson, J Watson and one member of the public.

Clerk: John Fleming

Unapproved

27/19 Election of the Chair of the Council 2019/2020

Councillor Caroline Richardson was unanimously elected Chair for the Council year 2019/2020.

Proposed by Cllr L Wilson and Seconded by Cllr K Philipson.

28/19 To receive the Chair's Declaration of Acceptance of Office

Councillor Richardson signed a Declaration of Acceptance of Office of Chair for the Council year 2019/2020

29/19 To appoint a Vice Chair of the Council 2019/2020

In her absence it was unanimously proposed that Cllr P Toppin be asked if she would be Vice Chair.

Subsequent to the meeting Cllr P Toppin agreed to accept this position.

30/19 Apologies

Cllr S Smith, Cllr P Toppin, County Cllr C Driver and District Cllr R Orchard.

31/19 Minutes

Resolved that the Minutes of the previous AGM held on the 14th May 2018 be signed, by the Chairman, as a true record

32/19 Declarations of Interest – None

33/19 Annual Report

Cllr C Richardson presented the Annual Report which, subject to a picture being added of the memorial tree planting, in memory of the late Jill Hay, was unanimously accepted. Unanimously agreed that this would be circulated to every household in the Parish. Proposed by Cllr P Jago and seconded by Cllr D Witney.

34/19 Review of Land and Assets

Action:- Unanimously agreed to accept an updated 2019/2020 edition of the Land and Assets Register to which had been added the value of the 25 Footway lights, inherited from EDC. Proposed by Cllr C Richardson and seconded by Cllr D Witney.

35/19 Risk Assessment and Management (Financial) 2019/2020

Action:- Unanimously agreed to accept a 2019/2020 edition of the Risk Assessment and Management (Financial) document. Proposed by Cllr C Richardson and seconded by Cllr D Witney.

36/19 Review and Confirmation of Arrangements for Insurance Cover

It was confirmed that the Councils insurance policy was with Norris Fisher, being in the second year of a 3-year contract. The premium being £347.29 per annum.

The meeting closed at 20.36

Signed _____

Date _____