

CULGAITH PARISH COUNCIL

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Fell View
Blencarn, Penrith
Cumbria, CA10 1TX

Minutes of the Meeting Held on Monday 13th May 2019 at the Victoria Institute, Culgaith commencing at 8.40 pm

Unapproved.

37/19 Present

Cllrs. C Richardson, P Jago, L Wilson, D Witney, K Philipson, J Watson and one member of the public. Clerk: John Fleming

38/19 Apologies

Cllr S Smith, Cllr P Toppin, County Cllr C Driver and District Cllr R Orchard.

38/19 Minutes

The Chair was unanimously authorised to sign the minutes of the meeting of the Parish Council held on Monday 4th March 2019, as a true record.
Proposed by Cllr C Richardson and seconded by Cllr D Witney.

39/19 Declaration of Interests

To receive declarations of interest by members in respect of items on this agenda.
There were none.

40/19 Public Participation

This agenda item was covered in the Annual Parish Meeting.

41/19 County and District Councillors Reports

41.1/19 County Council Report – A monthly County Councillors report can be found on the Parish Council website: - www.culgaith.org.uk

41.2/19 District Council Report – Forwarded in his absence by Cllr. Rob Orchard
As you probably know I was unopposed in the recent election for District Councillor so I shall again be serving the Constituency for the next four years. I do not have anything to report because the new Council has not yet met, that happens next Thursday. I shall continue to fight for our rural communities in the new Council, as I believe I have done in the past 14 months, since I was elected.

I congratulate the new Culgaith PC Councillors on their appointment and hope that you will continue to work for all your residents, as you have done so admirably during the previous four years. I stand ready to assist the new Council and the people of this ward in any way I can.

42/19 Finance (Incl Vat)

42.1/19 To note the following balances as at:-	31/3/2019	6/5/2019
	£	£
HSBC Account	1095.80	1991.80
Penrith Building Society	12646.80	25146.80
NSI Account	23.64	23.64
Vat to be claimed	503.72	503.72
Total assets	<u>14269.96</u>	<u>27665.96</u>

42.2/19 Presentation of the 31th March 2019 Year End Accounts

These were tabled and unanimously accepted. Internal Auditor Sandra Harrison to be thanked for her audit of the accounts.
Proposed by Cllr P Jago and seconded by Cllr D Witney.

42.3/10 Presentation of Interim Accounts since 31st March 2018

These were tabled and unanimously accepted.

42.4/19 The Following accounts were Ratified

J Fleming Fee March/April 2019	As per contract	
J Fleming Tel/ Broadband March/April 2019		30.00
Brunel Engraving – Memorial Plaque		138.60
Larch Cottage – Memorial Tree		43.58
Cumbria Commons Registration		23.00
CCC Defibrillator Road Signs		175.00

42.5/19 The Following Accounts were Approved for Payment

J Fleming Expenses – April to May		35.80
Room Hire – Victoria Institute Culgaith 13/5/19		10.00
CALC – Annual Subscription.		200.16

42.6/19 The Following Receipts were Reported

Precept		11335.00
Council Reduction Scheme		59.00
Openreach - Wayleave - Chapel Street Skirwith		760.86

42.7/19 Transfer –Current Account to Penrith Building Society 12,500.00

42.8/19 Online Banking Authorisation 2019 / 2020

This was tabled and unanimously agreed.

42.9/19 Annual Governance Statement 2018/2019

This was approved and signed.

42.10/19 Computer Software

Action: - It was unanimously agreed to update the Laptop with Microsoft Office – Home and Business 2016, at a cost of approximately £200.

43/19 Planning

The following was reported: -

19/0158 – Chapel Cottage, Culgaith - Addition of storm porch and conversion of outbuilding to form home office, utility and sun room

Supported.

19/0197 – Land adjacent to B6412. Culgaith – Construction of rural ‘Exception’ affordable dwelling.

Qualified Support.

44/19 Highways and Land Matters

44.1/19 Crossroad Skirwith – Change of Traffic Priority – Reported that work was in progress and should be completed by the end of June.

44.2/19 Tree Survey within the Parish –

A Parish Survey quote had been received from D Willetts for £1300, in respect of the four villages in the Parish. The survey would identify different areas of risk, so that any future inspections would not have to inspect all the trees in the Parish, at the same time, thus reducing future surveying costs.

Action: - A) It was unanimously agreed to accept this quote.

B) Agreed to add the bi – annual tree safety survey to the Risk Assessment document.

44.2/1 Openreach – Church Street, Skirwith – Reported that the work had been completed and the wayleave payment received.

44.3/19 Leaning Wall and Parked Vehicle by Town Head Farm, Skirwith

44.3.1 Leaning Wall. It had been drawn to the attention of the Council, anomalously, that the roadside wall of a stone building, by Town Head Farm, Skirwith, appeared to be in a dangerous condition, with an imminent risk of collapse; this presenting a danger to passing pedestrians.

It was reported that the matter had been raised with the land owner, who had given an assurance that steps were being taken to address the problem.

It was stated that whilst the Parish Council has no direct responsibility in respect of this building, as it is located on private property, it does have a duty to report an unsafe building to the authorities if public safety is at risk.

Action:- The Council decided to closely monitor the situation, with consideration being given to notify Eden District Council should it be deemed necessary.

44.3.2 Abandoned Vehicle. It was also reported that a vehicle appeared to be abandoned on the roadside verge in this vicinity. This issue had also been discussed with the occupant of Town Head Farm and an assurance had been given that it will be removed in the near future.

Action: - Agreed to monitor the situation.

44.3.3 Anonymous Communications.

Whilst the Council appreciated the value of dangerous situations being drawn to its attention, it did make it more difficult to follow up, if such notifications were made anonymously.

Action: - To state in the Memo that future communications with the Parish Council should not be sent anonymously; with an assurance being given that all communications would be treated in full confidence.

44.4/19 Wellgates Cottage Culgaith – Public Right of Way Application.

It was confirmed that the Parish Council had no objection to this footpath being classified as a Public Right of Way.

44.6/19 Blencarn Green – Silver Birch Pruning Issue.

A Blencarn resident had expressed concerns about a Silver Birch tree, located to the right of the entrance to Cobblestone Barn, Blencarn.

Action: - Following discussion it was agreed to ask David Willetts to provide a quote for pruning the tree professionally, to reduce its height substantially and to improve its shape.

44.7/19 Wooden Footbridge – Skirwith Green

It was reported that the footbridge, located on Skirwith green at the bottom of the road/track to Beck Cottage, off Church Street, just past the Church, leading to Riverdean, by the Kirkland road, was in need of repair.

Action: - Agreed to ask Mark Binney to repair the broken board with hardwood.

44.8/19 Drainage Issue – 3 Whinfell, Culgaith

Reported that both foul and clean watered was emerging through the entrance steps to 3 Whinfell in Culgaith. The matter had been reported to United Utilities. Following their investigation, where the source of the problem had been identified, it had been confirmed that the responsibility for solving the problem lay with the property and adjoining property owners and not the Parish Council.

45/19 Parish Elections - Councillor Vacancies

Following the Parish elections one vacancy had arisen in both the Skirwith and Kirkland and Blencarn Wards.

Action: - To take steps to seek co – options to fill these vacancies.

46/19 Schedule of Correspondence, Notices and Publications.

The following items of correspondence were received since the last meeting.

- 46.1** EDC Footway Lighting upgrading contract awarded to 'Altus utilities
- 46.2** Calc – Sumer Conference. 10 for 10.30am on Saturday 22nd June Stoneybeck Inn, Penrith.
- 46.3** 'Carlisle Key' – Young People Support in Eden. Drop-In Housing Support Citizens Advice, 2 Sandgate Penrith.
- 46.4** 'Rural Wheels' Vehicle Service'. Details to be put on website.
- 46.5** 'Fell Foot Workshop' 7th May, 7 9pm. Ainstable Church - Historic Environment.
- 46.6** 'Community Infrastructure Levy – NALC briefing notes.
- 46.7** Cumbria Action for Health Network – 'Action for Health – Meeting 14th May 2019 commencing at 9.30 am at Newton Rigg College
- 46.8** NALC - Local Council Review publication. The annual subscription being £17.50. **Action:** - Decided not to subscribe.
- 46.9** East Fellside Police report had been circulated to Councillors.
- 46.10** Eden Carers Newsletter.

47/19 Councillor Matters

- 47.1** Freezing surface water running down **Newbiggin Scar** was creating a road hazard in winter condition.
- 47.2** **Potholes Reported** – Church Street, Skirwith, by the Recycling facility. Near to Black Hill, Blencarn to Milburn road, Kirkland Bridge – Vehicle damage was reported. **Action to all the above** - To report to Highways.

48/19 Dates and Venues of Future Meetings

Monday 1st July 2019 – Skirwith, Monday 2nd September 2019 – Blencarn
Monday 4th November 2019 – Culgaith, Monday 6th January 2020– Skirwith
Monday 2nd March 2020 – Blencarn

There being no further business the meeting closed at 9.50pm with the Chair thanking Councillors for their attendance.

Signed by Chairman _____

Date _____