

CULGAITH PARISH COUNCIL

Clerk: John Fleming
Telephone 07768 468 634
E-mail: culgaithpc@yahoo.co.uk

Fell View
Blencarn, Penrith
Cumbria, CA10 1TX

Minute of the 'Virtual' Meeting Held on Monday 7th September 2020 commencing at 7.30pm

Unapproved.

53/20 Present

Cllrs: Caroline Richardson (Chair), Laura Wilson, Sue Smith, Andrew Clay, David Witney, K Philipson, County Cllr Claire Driver and John Fleming (Parish Clerk)
Lesley Benton and Pam Jago joined the meeting and were subsequently co-opted as Councillors.

54/20 Apologies

Cllrs Pauline Toppin (Vice Chair) attempted to join the meeting but failed to obtain a 'Zoom' audio and visual link.
Cllr John Watson, District Cllr Rob Orchard,

55/20 Councillor Co-option

The Council unanimously co-opted Lesley Benton as a Councillor to represent the Culgaith Ward
Proposed by Cllr A Clay
Seconded by Cllr D Witney

The Council unanimously co-opted Pam Jago as a Councillor to represent the Skirwith Ward
Proposed by Cllr L Wilson
Seconded by Cllr S Smith

The Chair warmly welcomed the two new Councillors to the Council.

56/20 Minutes

The Chair was unanimously authorized to sign the minutes of the meeting of the Parish Council held on Monday 6th July 2020, as a true record.
Proposed by Cllr A Clay
Seconded by Cllr D Witney

57/20 Declaration of Interests

To receive any declarations of interest, by members of the Council, in respect of items on this agenda.
There were none.

58/20 Public Participation

There was none.

59/20 District Councillors Report

There was none.

60/20 County Council Report

A report was presented to the meeting; this being summarised in the monthly report available on: - (control/click) <https://youtu.be/EQ7uP2AfaOk>

61/20 Finance (Incl.Vat)

| 61.1 The Following balances were noted as at:- | 28/8/2020 |
|--|-----------------|
| | £ |
| HSBC Account | 903.76 |
| Penrith Building Society | 22041.20 |
| NSI Account | 23.83 |
| Vat to be claimed | <u>2.40</u> |
| Total Cash | <u>22971.19</u> |

The interim set of accounts, as at 28/8/2020, were unanimously approved.

Proposed by Cllr P Jago

Seconded by Cllr A Clay

61.2 The Following Accounts were Ratified.

| | |
|--|-----------------|
| 61.2.1 J Fleming Fee June/July/August 2020. | As per contract |
| 61.2.2 J Fleming Office Provision June/July/Aug 2020 | 45.00 |
| 61.2.3 Internal Audit | 40.00 |
| 61.2.4 ICO Data Protection | 35.00 |
| 61.2.5 D Willett – Beech Tree Pruning Skirwith | 30.00 |
| 61.2.6 Fellrunner – Grant 2020/2021 | 235.00 |
| 61.2.7 Mark Binney – Grass Cutting | 572.70 |
| 61.2.8 Zoom – Monthly SO July 2020 | 14.39 |
| 61.2.9 Kirkland PCC Grant | 250.00 |
| 61.2.10 Culgaith PC Grant | 200.00 |
| 61.2.11 Skirwith PCC Grant | 250.00 |
| 61.2.12 Blencarn Village Hall Grant | 250.00 |
| 61.2.13 Skirwith Village Hall Grant | 250.00 |
| 61.2.14 Culgaith Village Hall Grant | 250.00 |
| 61.2.15 Mark Binney – Grass Cutting | 547.80 |
| 61.2.16 CALC Good Councillor Guides X 2 | 6.00 |

The above accounts were unanimously approved.

Proposed by Cllr C Richardson

Seconded by Cllr S Smith

61.3 The Following Account was Approved for Payment

J Fleming Expenses, 6th July – 7th September 2020 10.80

Proposed by Cllr D Witney, Seconded by Cllr A Clay and unanimously approved.

61.4 Clerks Salary Revision as per contract 2020/2021

It was unanimously agreed to revise the Parish Clerks salary in line with his contract and the 2020/2021 National Joint Council for Local Government Services, 2020/21 Salary Award.

Proposed by Cllr D Witney and Seconded by Cllr C Richardson.

61.5 The Following Receipts were Reported.

| | |
|-------------------------------|------|
| 61.5.1 Melmerby PC Zoom Fee | 4.00 |
| 61.5.2 Langwathby PC Zoom Fee | 4.00 |

61.6 Transfer – Penrith Building Society to Current Account 3000.00

61.7 Computer Processor Upgrade to Solid State,

It was unanimously agreed to upgrade the Council's Laptop to a 'Solid State' processor at a cost of approximately £110 ex Vat. Proposed by Cllr D Witney and Seconded by Cllr S Smith.

62/20 Planning Applications

20/0360 – High Croft, Culgaith - Proposed annex within grounds of High Croft to provide living accommodation - Supported

20/0523 - Home Farm, Skirwith - Removal of 3 x Cherry trees Supported

20/0509 – 2 Tarnside, Culgaith. Penrith - Creation of access track and re-siting of previously approved garage Supported

20/0267 – Land adjacent to B6412. Culgaith Penrith –Variation of condition 2 (plans compliance) for amendments to positions and sizes of windows and doors attached to approval 20/0030 Supported

20/0540 – The Durbervilles, Skirwith - Extend off road parking area and widen driveway access by 2m Supported

20/0564 – 26 Otters Holt. Culgaith. Penrith - Rear single-storey extension and new side elevation windows Supported

20/0332 – Rose Cottage. Blencarn. Penrith – Change of use of part of barn to form 1no. two storey dwelling –
This revised set of plans showed a lifting of the roof by approximately 0.6m and the installation of Velox roof windows on the rear S E Elevation.

Following discussion, it was considered that the rise in roof height will result in the Velox windows, on the Rear S E Elevation, invading the privacy and also creating the possibility of noise pollution, of the adjoining property, Mid Town Farm, who have a patio backing onto this elevation.

Action:- It was agreed to support these plans providing the Velox windows were moved onto the Front N W Elevation. . Qualified Support

63/20 Highways and Land Matters

63.1 Safety Tree Pruning – Skirwith Work to be done when circumstances permit

63.2 Safety Lime Tree Pruning – Kirkland - Work completed by ENW

63.3 Chestnut Close Entrance – Subsidence – Work completed by Highways 264

63.4 Blencarn Junction – Pothole by drain – Reported to Highways and repaired.

63.5 Skirwith Green Waste Skip – EDC to supply an extra skip for September.

63.6 Cross Hows Bridge, Culgaith/Skirwith road – Damage reported to Highways.

63.7 Kirkland Boundary Stones – Renovation required.

63.4.1 It was reported that the stone between St Lawrence Church, Kirkland and the 'Flosh', was in order. This stone, incidentally having a Grade 11 listing with Historic England.

63.4.2 The stone between Blencarn and Kirkland had been knocked over and the engraved 'K', on one side, being slightly damaged. This stone is not listed with Historic England.

Action: - Unanimously agreed to reinstate this existing stone, with consideration being given to re-inscribing the damaged 'K'. It was also agreed to install a tall post by the stone (above snow drift height), in order to protect it from possible snow plough damage in the future.

64/20 Schedule of Correspondence, Notices and Publications.

The following items of correspondence were received since the last meeting.

- 64.1 Covid Communications** - Since the 6th July Meeting 8 Covid – 19 E Mails, on this subject, have been forward to Councillors.
- 64.2 Cumbria Emergency Support Helpline Covid-19** – This line will cease to be advertised at end of August, but will still take calls if contacted.
- 64.3 Culgaith Road Closure – Bottom of 'Pea'**. A 675m section of U3195 from 14th September 20 for approx.10 days.

65/20 Website 'Accessibility Statement' –

As required by statute it was unanimously agreed to adopt a Website Accessibility Statement.

A copy being on file and on the website.

Proposed by Cllr A Clay and Seconded by Cllr C Richardson.

66/20 Councillor Matters An opportunity for Councillors to raise issues on behalf of residents.

Potholes - Skirwith – Potholes were reported opposite Spring Cottage and the recycling center.

Action: - To report to Highways

67/20 Dates and Venues of Future Meetings

Monday 2nd November 2020 – In the current Covid – 19 circumstances it is expected that this will be a 'Virtual' meeting; however should the situation change and it be deemed safe to do so, the meeting will be arranged in Culgaith Victoria Institute

Monday 4th January 2021– Skirwith

Monday 1st March 2021 – Blencarn

Monday 10th May 2021– Culgaith

(Annual Parish Meeting/AGM/May meeting

This meeting will be followed by the AGM and May Council Meeting.

There being no further business the meeting closed at 8.30pm with the Chair thanking Councillors for their 'virtual' attendance.

Signed by Chair _____

Date _____