

CULGAITH PARISH COUNCIL

Clerk: John Fleming
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Fell View
Blencarn, Penrith
Cumbria, CA10 1TX

Tuesday 5th May 2020

To the Members of Culgaith Parish Council

The 11th May meeting in Culgaith Victoria Institute is cancelled and will now be conducted remotely amongst Councillors with an opportunity for Parishioners to contribute.

You are summoned to participate in a meeting of the Parish Council, to be held remotely, commencing at 7.30pm on Monday 11th May 2020.

**Kindly return this E Mail, with your responses, to the items in red, after consultation among yourselves as Councillors, to the Clerk, by 9am on Monday 18th May.2020.
Your response will record you as an attendee at the meeting.**

Guidance note – Firstly go to ‘reply’, this will then enable you to add your comments, then ‘send’ or save as a Word Document, then add your comments, save as a ‘responded’ and then send back to me as an attachment.



John Fleming
Parish Clerk

Councillors Name _____

Agenda

1 Minutes

To authorise the Chairman to sign the minutes of the Council Meeting of the Monday 2nd March 2020, as a true record.

I approve the minutes Yes/No

I do not approve the minutes. Yes/No

Reasons:-

I am pleased to Propose/Second this motion. Yes/No

I am pleased to Propose/Second this motion. Yes/No

2 Declarations of Interest

To receive declarations of interest, by members of the Council, in respect of items on this agenda.

Please state if you have an interest in any agenda item

3 Public Participation / Open session

The Chairman invites members of the public to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration and for inclusion, in a future agenda

Should any Parishioner wish to raise an issue, please either phone or E Mail the Parish Clerk on 07768 468 634 or E Mail Culgaihpc@yahoo.co.uk, by 12 noon on Monday 11th May. The Clerk will notify Councillors of any comments on Monday afternoon, so Councillor have an opportunity to address any issues raised. If appropriate, a matter raised, can be added to a future agenda.

4 District Councillors Report
To be invited to be received by E Mail to then be minuted

5 County Councillors Report
To be invited to be received by E Mail to then be minuted

6 Finance (Incl.Vat)
Councillors – Copy of accounts are attached.

6.1 To note the following balances as at:-	31/3/2020	3/5/2020
	£	£
HSBC Account	1431.14	664.90
Penrith Building Society	13981.07	26981.07
NSI Account	23.83	23.83
Vat to be claimed	45.06	45.06
Total assets	<u>15481.10</u>	<u>27714.86</u>

6.2 Presentation of the 31th March 2020 Year End Accounts – Awaiting Audit

I approve the 31st March 2020 Year End Set of Accounts

I do not approve the 31st March 2020 Year End Set of Accounts
Reasons

I am pleased to Propose/Second this motion. Yes/No

6.3 Presentation of Interim Accounts from 31st March 2020 – 3rd May 2020

Delete as applicable

I approve the Interim Set of Accounts from 31st March 2020 – 3rd May 2020

I do not approve the Interim Set of Accounts from 31st March 2020 – 3rd May 2020
Reasons

I am pleased to Propose/Second this motion. Yes/No

6.4 To Ratify the following account

6.4.1	J Fleming Fee March/April 2020 As per contract	
6.4.2	J Fleming Tel/ Broadband March/April 2020	30.00
6.4.3	Cartridge People – Toner	24.90
6.4.4	D Tec, Penrith – To resolve E Mail fault	23.40
6.4.5	CALC – Training – Cllr A Clay	80.00
6.4.6	Hunsonby Swimming Pool – Donation	100.00
6.4.7	D Tec, Penrith – Replaced Toner Drums	102.50
6.4.8	Playground Inspection Co.- Inspections X 2	167.88
6.4.9	Memo – Donation 2020/2021	120.00
6.4.10	Norris Fisher Annual Insurance	444.34
6.4.11	Mark Binney – Grass Cutting	522.90

Delete as applicable

I approve the Ratification of the above accounts

I do not approve Ratification of the above accounts
Reason

I am pleased to Propose/Second this motion. Yes/No

6.5 To Approve the Following Accounts for Payment	
6.5.1 J Fleming Expenses – 2 nd March – 11 th May 2020 (See Attached)	12.60
6.5.3 CALC – Annual Subscription. (CALC - £155.65/NALC £52.85)	208.50

Delete as applicable

I approve the payment of the above accounts

I do not approve the payment of the above accounts

Reason

I am pleased to Propose/Second this motion. Yes/No

6.6 To Report Receipts	
6.6.1 Precept	12000.00
6.6.2 Council Reduction Scheme	52.000
6.6.3 EDC Footway Lighting Grant	1521.00
6.6.4 VAT Refund	851.29
6.7 Transfer –Current Account to Penrith Building Society	13000.00

6.8 Online Banking Authorisation 2020/2021

Councillors – See attached

I approve the 2020/2021 Online Banking Authorisation.

I do not approve the 2020/2021 Online Banking Authorisation

Reason

I am pleased to Propose/Second this motion. Yes/No

6.9 To Approve and Sign Annual Governance Statement 2019/2020

Councillors – See attached

Delete as applicable

I approve the 2020/2021 Annual Governance Statement 2019/2020

I do not approve the 2020/2021 Annual Governance Statement 2019/2020

Reason

I am pleased to Propose/Second this motion. Yes/No

6.10 Revised 2020 Asset Register

Delete as applicable

I approve the 2020/2021 Online Banking Authorisation.

I do not approve

Reasons

I am pleased to Propose/Second this motion. Yes/No

- 7 **Planning**
To Report.
20/0161 – 3 Crossfell View, Culgaith – 2 storey side extension Supported
20/0187 – Cross Fell View, Blencarn – Addition of conservatory to side elevation Supported

- 8 **Highways and Land Matters**
8.1 **Foot of ‘The Pea’ – Drainage Issue –** Still in hand with Highways.
8.2 **Safety Tree Pruning – Skirwith** Work to be done when circumstances permit.
8.3 **Safety Tree Pruning – Kirkland.-** In negotiation with Electricity NW.
8.4 **Potholes reported -** Outside Skirwith Village Hall, Church Street, Westerly road out of Blencarn, Bottom of Blencarn Green by the Kirkland junction sign, Surface also needs attention outside Blencarn Village Hall. – All in hand with Highways.
No comment required.

10 **Schedule of Correspondence, Notices and Publications**
To note items of correspondence received since the last meeting.

- 10.1 **Covi Communications – 19 -** Since the 2nd March Meeting 47 Covid – 19 - E Mails, on this subject, have been forward to Councillors. (Too many to itemise.)
- 10.2 **Hunsonby Pool Grant of £100 –** Grateful thanks received.
- 10.3 **Cumbria Choice Allocation Policy Review 2020 –** To report. See attachment.
- 10.4 **Story of Plastic – Free Tickets for Councillors. Book -**
<https://www.eventbrite.co.uk/e/the-story-of-plastic-online-screening-by-pact-tickets-103624076402> For information.
- 10.5 **‘Long Grass for Nature’ Campaign**
Penrith Action for Community Transition (PACT) – E Mail from Jaki Bell – Forwarded to Councillors for information.
- 10.6 **Use of Public Rights of Way under Covid – 19 Lockdown Regulations.**
Correspondence had been received from a Parishioner in this respect. A copy is forwarded to you for information.

I confirm the current position – Public Footpaths are not closed and it is illegal for a landowner owner to do so. There is a provision, however, for a landowner to divert a path away from a dwelling, garden or farm steading.

When using a Public Right of Way the public are asked to strictly observe the 2m Social Distancing rules and in the interest of all, especially the farming community, to sanitise hands before and after touching a gate and to avoiding touching where possible.

The management of Public Rights of Way lies with David Gibson, Senior, Countryside Officer, Cumbria County Council, Parkhouse Building, Kingmoor Business Park, Carlisle, CA6 4SJ, Tel: 01228 226558.
David.Gibson@cumbria.gov.uk

The Parish Council has no jurisdiction or responsibility on this matter. The policing of the Government’s Covid – 19, Lockdown regulations, lies with the Police.

11 Covid – 19 Delegation of Powers.

In order to conform to the Government Covid – 19 emergency regulations, it is recommended and proposed that during the current restrictions and until Parish Council meetings can be held, with all Councillors and members of the public present, in a meeting held in a village hall, powers are delegated to the Parish Clerk and Chair to make decisions on behalf of the Council, where necessary and appropriate. Any such decision made being subsequently minuted and reported at any future 'Remote' meeting or normal formal meeting.

Delete as applicable

I agree to the Delegation of Powers to the Parish Clerk and Chair, should it be necessary.

I do not agree to the Delegation of Powers to the Parish Clerk and Chair, should it be necessary.

Reasons

I am pleased to Propose/Second this motion. Yes/No

12 Councillor Matters

An opportunity for Councillors to raise issues on behalf of residents.

Note: no decisions can be made on these matters, but they may be placed on a future agenda of the Council

Please list with detailed notes on any issue you wish to raise.

13 Annual Parish Meeting Arrangements –

Following government advice on the current Coronavirus (COVID-19) outbreak and under new legislation*which came into force on 4 April 2020 Culgaith Parish Council has **cancelled** the **Annual Parish Meeting** scheduled for 11th May 2020 **and** the **Annual General Meeting of the Council** scheduled for 11May 2020.

Under Regulation 4 of the new regulations, appointments continue. Therefore, the **current 2019/20 Council structure will remain** until an annual meeting of the Council is held (possibly next year).

14 Date and Venue of Future Meetings

All future meetings in the Village Halls are cancelled until further guidance is received from the Government. Council business is to be conducted remotely, in a similar format to this meeting in the interim.

15 Dates and Venues of Future Meetings

Due to the Government Covid – 19 restrictions as of 23/3/20, all the future meetings planned in the Village Halls, are cancelled, with Council business being conducted remotely, until further notice. The Chair and Clerk requesting Delegated Powers for use, as required, in conducting Council business. (See Agenda Item 11)

The minutes of this and any further meetings, held in this manner, will be formally ratified when all Councillors and members of the public are present, in a future meeting when held normally, in a village hall, when restrictions are lifted.