

# CULGAITH PARISH COUNCIL

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Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

Monday 1<sup>st</sup> September 2020

To the Members of Culgaith Parish Council

You are summoned to participate in a meeting of the Parish Council, to be held remotely using 'Zoom', commencing at 7.30 pm on Monday 7<sup>th</sup> September 2020.

Any member of the public wishing to join the meeting are asked to contact the Parish Clerk on, either [culgaitnpc@yahoo.co.uk](mailto:culgaitnpc@yahoo.co.uk) or on 07768 468 634 with their E Mail address and you will then be forwarded an E Mail link to enable you to join the meeting on 'Zoom' and a password.



John Fleming  
Parish Clerk

## Agenda

- 1 Councillor Co-option**  
To co – opt Lesley Benton as a Councillor to represent the Culgaith Ward  
To co – opt Pam Jago as a Councillor to represent the Skirwith Ward.
- 2 Minutes**  
To authorise the Chairman to sign the minutes of the Council Meeting of the Monday 6<sup>th</sup> July 2020, as a true record.
- 3 Declarations of Interest**  
To receive declarations of interest, by members of the Council, in respect of items on this agenda.
- 4 Public Participation / Open session**  
The Chairman invites members of the public to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration and for inclusion, in a future agenda
- 5 District Councillors Report**
- 6 County Councillors Report**
- 7 Finance (Inc. Vat)**  
7.1 To note the following balances as at:-

|                          | 28/8/2020       |
|--------------------------|-----------------|
|                          | £               |
| HSBC Account             | 903.76          |
| Penrith Building Society | 22041.20        |
| NSI Account              | 23.83           |
| Vat to be claimed        | <u>2.40</u>     |
| Total Cash               | <u>22971.19</u> |

|            |   |                 |
|------------|---|-----------------|
| <b>7.2</b> | <b>To Ratify the following accounts</b>                                   |                 |
| 7.2.1      | J Fleming Fee June/July/August 2020.                                      | As per contract |
| 7.2.2      | J Fleming Office Provision June/July/Aug 2020                             | 45.00           |
| 7.2.3      | Internal Audit  | 40.00           |
| 7.2.4      | ICO Data Protection   | 35.00           |
| 7.2.5      | D Willett – Beech Tree Pruning Skirwith                                   | 30.00           |
| 7.2.6      | Fellrunner – Grant 2020/2021  | 235.00          |
| 7.2.7      | Mark Binney – Grass Cutting   | 572.70          |
| 7.2.8      | Zoom – Monthly SO July 2020   | 14.39           |
| 7.2.9      | Kirkland PCC Grant  | 250.00          |
| 7.2.10     | Culgaith PC Grant   | 200.00          |
| 7.2.11     | Skirwith PCC Grant  | 250.00          |
| 7.2.12     | Blencarn Village Hall Grant   | 250.00          |
| 7.2.13     | Skirwith Village Hall Grant   | 250.00          |
| 7.2.14     | Culgaith Village Hall Grant   | 250.00          |
| 7.2.15     | Mark Binney – Grass Cutting   | 547.80          |
| 7.2.16     | CALC Good Councillor Guides X 2   | 6.00            |
| <b>7.3</b> | <b>To Approve the Following Accounts for Payment</b>                      |                 |
| 7.3.1      | J Fleming Expenses, 6th July – 7 <sup>th</sup> September 2020             | 10.80           |
| <b>7.4</b> | <b>Clerks Salary Revision as per contract 2020/2021</b>                   |                 |
| <b>7.5</b> | <b>To Report Receipts</b>   |                 |
| 7.5.1      | Melmerby PC Zoom Fee  | 4.00            |
| 7.5.2      | Langwathby PC Zoom Fee  | 4.00            |
| <b>7.6</b> | <b>Transfer – Penrith Building Society to Current Account</b>             | 3000.00         |
| <b>7.7</b> | <b>Computer Processor Upgrade to Solid State,</b><br>Approx. £110 ex Vat. | To discuss      |

|          |   |           |
|----------|---|-----------|
| <b>8</b> | <b>Planning</b>   |           |
|          | To Report.  |           |
|          | 20/0360 – High Croft, Culgaith - Proposed annex within grounds of High Croft to provide living accommodation -  | Supported |
|          | 20/0523 - Home Farm, Skirwith - Removal of 3 x Cherry trees   | Supported |
|          | 20/0509 – 2 Tarnside, Culgaith. Penrith - Creation of access track and re-siting of previously approved garage  | Supported |
|          | 20/0267 – Land adjacent to B6412. Culgaith Penrith –Variation of condition 2 (plans compliance) for amendments to positions and sizes of windows and doors attached to approval 20/0030 | Supported |
|          | 20/0540 – The Durbervilles, Skirwith - Extend off road parking area and widen driveway access by 2m   | Supported |
|          | 20/0564 – 26 Otters Holt. Culgaith. Penrith - Rear single-storey extension and new side elevation windows   | Supported |
|          | 20/0332 – Rose Cottage. Blencarn. Penrith – Change of use of part of barn to form 1no. two storey dwelling - Revised set of plans   | To decide |

- 9 Highways and Land Matters**
- 9.1 Safety Tree Pruning – Skirwith** Work to be done when circumstances permit
  - 9.2 Safety Lime Tree Pruning – Kirkland** - An update
  - 9.3 Chestnut Close** entrance – Road subsidence. – An update
  - 9.4 Kirkland Boundary Stones** – Renovation required – An update
  - 9.5 Blencarn Junction** – Pothole by drain – Reported to Highways - Repaired
  - 9.6 Skirwith Green Waste Skip** – EDC to supply and extra skip for September.

**10 Schedule of Correspondence, Notices and Publications**

To note items of correspondence received since the last meeting.

- 10.1 Covid Communications** - Since the 6<sup>th</sup> July Meeting 8 Covid – 19 E Mails, on this subject, have been forward to Councillors.
- 10.2 Cumbria Emergency Support Helpline Covid-19** - Closing end of August.
- 10.3 Culgaith Road Closure – Bottom of ‘Pea’.** A 675m section of U3195 from 14<sup>th</sup> September 20 for approx.10 days.

- 11 Website ‘Accessibility Statement’** – To adopt

**12 Councillor Matters**

An opportunity for Councilors to raise issues on behalf of residents.

*Note: no decisions can be made on these matters, but they may be placed on a future agenda of the Council*

**13 Date and Venue of Future Meetings**

Monday 2<sup>nd</sup> November 2020 – Culgaith Victoria Institute Hall, if Covid – 19 regulations permit or if not, a ‘virtual’ meeting will be arranged using ‘Zoom’.

Monday 4<sup>th</sup> January 2021– Skirwith

Monday 1<sup>st</sup> March 2021 – Blencarn

Monday 10<sup>th</sup> May 2021– Culgaith

(Annual Parish Meeting/AGM/May meeting

This meeting will be followed by the AGM and May Council Meeting.