

CULGAITH PARISH COUNCIL

Minutes of the Annual General Meeting

17th May 2021 at 7.45 pm

at the Culgaith Victoria Institute

Present:-

Councillors C Richardson, L Wilson, S Smith, P Toppin, D Witney, A Clay, K Philipson, Parish Clerk: John Fleming and District Councillor Raymond Briggs.

Unapproved.

29/21 Election of the Chair of the Council 2021 - 2022

Councillor Caroline Richardson was unanimously elected Chair for the Council year 2021/2022
Proposed by Cllr S Smith and Seconded by Cllr K Philipson.

30/21 To receive the Chair's Declaration of Acceptance of Office

Councillor Richardson signed a Declaration of Acceptance of Office of Chair for the Council year 2021/2022

31/21 To appoint a Vice Chair of the Council 2021/2022

Councillor Pauline Toppin was unanimously elected Vice Chair for the Council year 2021/2022
Proposed by Cllr D Witney and Seconded by Cllr C Richardson.

32/21 Apologies: -

Cllrs J Watson, L Benson, P Jago and Claire Driver

33/21 Minutes

Resolved unanimously that the Minutes of the previous AGM held on the 13th May 2019 be signed, by the Chairman, as a true record. Proposed by Cllr P Toppin and Seconded by Cllr D Witney

34/21 Declarations of Interest – None

33/21 Annual Report

Cllr C Richardson presented the Annual Report and thanked Councillors for their contribution during, what has been, a uniquely difficult year. The Clerk was thanked for mastering the technology of 'Virtual' meetings to enable Council business to continue. Thanks, was also extended to Cllr Doug Banks for standing in as District Councillor, following the tragic death of Cllr Rob Orchard. Newly elected, District Councillor, Raymond Briggs, was warmly welcomed to the meeting. The Report was unanimously accepted.
Proposed by Cllr A Clay and Seconded by Cllr S Smith.

In the absence of a door step delivery of the Memo, this year, it was agreed to post a copy on the village notice boards and the web site. Cllr D Witney would take aa few copies for distribution to those the elderly in Culgaith.

34/21 Review of Land and Assets

Action:- Unanimously agreed to accept the 2021/2022 edition of the Land and Assets Register
Proposed by Cllr D Witney and Seconded by Cllr A Clay.

35/21 Risk Assessment and Management (Financial) 2021/2022

Action:- Unanimously agreed to accept a 2021/2022 edition of the Risk Assessment and Management (Financial) document. Proposed by Cllr S Smith and seconded by Cllr P Toppin

36/21 Review and Confirmation of Arrangements for Insurance Cover

It was confirmed that the Councils insurance policy was with Norris Fisher. The premium currently being £444.34 per annum. The renewal date being 1st June 2021.

The meeting closed at 19.55.

Signed _____

Date _____