

CULGAITH PARISH COUNCIL

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Fell View
Blencarn, Penrith
Cumbria, CA10 1TX

Minute of the Meeting Held on Monday 1st July 2024 In Skirwith Village Hall commencing at 7.30pm

Unapproved.

46/24 Present

Cllrs Caroline Richardson (Chair), Sue Smith, Andrew Clay, Ken Philipson, David Witney, Nick Mason, Ian Stowers, Pauline Toppin (Vice Chair). and John Fleming (Parish Clerk). There was one member of the public present.

47/24 Apologies

WAFC Cllrs, Mary Robinson and Michael Hanley.

48/24 Minutes

The Chair was unanimously authorized to sign the minutes of the meeting of the Parish Council held on Monday 13th May 2024, as a true record.

Proposed by Cllr D Witney.

Seconded by Cllr A Clay

49/24 Declaration of Interests

Agenda Item 14 Grant Applications and Honorariums

Cllr D Witney - Culgaith Church, Cllr N Mason – Skirwith Village Hall and Cllr I Stowers – Culgaith Victoria Institute

50/24 Public Participation

There was none

51/24 Westmorland and Furness Councillor's Reports

There were none

52/24 Finance (Incl.Vat)

52.1 To note the following balances as at: -

23/6/2024

£

HSBC Account	2946.93
Penrith Building Society	24691.30
NSI Account	24.21
Total Cash	<u>27662.44</u>

52.2 Presentation of Interim Accounts from 13th May to 23rd June 2024

These accounts were unanimously approved.

Proposer Cllr N Mason

Seconder Cllr S Smith.

52.3 The Following Accounts were Ratified.

52.3.1 J Fleming Fee May 2024	As per contract
52.3.2 J Fleming Office Provision May 2024	20.00
52.3.3 HSBC Charges 16/ 5/24	5.00
52.3.4.. HSBC Charges 15/6/24	5.80
52.3.5 Penrith Posters – Annual Report Printing/Folding	100.05

52.3.6	Mark Binney – Grass Cutting	368.00
52.3.7	Mark Binney – Grass Cutting	327.75
52.3.8	Mark Binney – Grass Cutting	419.75
52.3.9	CALC Training	30.00
52.3.10	Internal Audit – Sandra Harrison	110.00
52.3.11	CALC Good Councilor Guide	6.00
52.4	To Approve the Following Accounts for Payment	
	J Fleming Expenses – 13 th May – 1 st July 2024	16.65
52.3 and 52.4	were unanimously approved. Proposer Cllr C Richardson Seconder Cllr I Stowers	
52.5	To Report Receipts	
	VAT Refund	535.37
	WAFC CTRS	43.00
52.6	Parish Clerk’s Salary Review – To raise in line with the NALC recommendations for 2024/2025. This was unanimously agreed. Proposer Cllr P Toppin Seconder Cllr S Smith.	

53/24 Planning

To Report.

024/0759/ FPA, Over Eden Culgaith, Proposal: general disability adaptation of existing dwelling to include internal, external and landscaping works to improve access and accommodation. Supported

2024/0709/FPA. Greentofts, Culgaith, Replacement of existing septic tank with package treatment Supported

54/24 Highways and Land Matters.

54.1 Parish Council Notice Boards -

Reported that the Culgaith and Blencarn notice boards were visited and a small repair was needed on the Culgaith board, however the Blencarn board was considered OK.

Action: - The Clerk would arrange the Culgaith repair.

54.2 Skirwith Playground – Waste Bin.

The request for the removal of the litter bin by the entrance to the Playground had been made to WAFC, action is awaited.

54.3 Skirwith Racist Graffiti

It was reported that racist graffiti, which had appeared on a large stone, by a footpath, just off the Skirwith to Ousby road, has been gratefully removed by our Community Police Officer and WAFC.

54.4 Kirkland – Light Tree Prune on Village Green. The Council were notified that the Chair had exercised her executive authority to give permission for some light pruning to take place on a Parish Council tree, located on Kirkland Village Green which was interfering with telephone reception.

Work Still In Hand

54.5 HGV and Coach Traffic from Station Road to ‘Black Swan’ Junction.

Still in hand with Highways

54.6 Skirwith – Church St. Roadside Concrete Post and Rail Fence Repair

Still in hand with Highways.

54.7 Drainage issue - The Pea to A6412 Junction

Still in hand with Highways.

54.8 Skirwith Footway Light by Pear Tree House– Non-Functioning.

Reported that this light, after 5 years of asking, was now functioning!!

55/24 Willan Living – The Gift of Two Parcels of Land at Otters Holt.

55.1 Search Queries. – It was reported that since the last meeting all the queries raised at the 4th March meeting under clause 28.2/24, had been addressed and circulated to Councillors;

55.2 Deed of Transfer – A Client Approval Version of the ‘Deed of Transfer’ had been received and circulated to Councillors. One Councillor had queried the Land Registry Transfer of Title document; referring to clause 9, raising the issue that the second box. ‘The Transfer is not for money or anything that has a monetary value’, should be ticked. The Councillor had been legally advised that the third box should be left unticked. The text ‘*The Transferee has received from the transferor the sum of £2000.00 in addition to the transfer of land*’, should be deleted as this sum/transaction is not a Land Registry issue, it should be dealt with by a separate memorandum to each party.

Action:- This, differing legal opinion was to be communicated to the Council's solicitor for their consideration.

55.3 ‘Formal Report on Title’. Confirmation was requested that a ‘Formal Report on Title’ would be issued with the final conveyancing documentation.

55.4 Signing Off the Conveyancing Transfer Document.

It was unanimously agreed that once the Council was in receipt of the final conveyancing documentation, this would be circulated to Councillors, by email, for their approval. Should the majority, as is our custom and practice, be in favour, permission shall be duly granted to the Chair and Vice Chair to sign the transfer document on behalf of the Council.

56/24 Schedule of Correspondence, Notices and Publications.

56.1 146E mails had been forwarded to Councillors since the May meeting; these being kept on file for 12 months.

56.2 Traffic Through Culgaith

An email from a Parishioner, expressing concern over the speed of traffic going past the school, requesting that consideration be given to the introduction of some physical traffic slowing measures, such as ‘speed bumps’ was discussed.

The Parishioner stating there had been no improvement in the traffic position since the Parishioner’s previous email, dating back to August 2022,

Following an in-depth discussion on the problem the following action was agreed: -

- A) To notify the Police of the concern, requesting a frequent visual police presence in the area, especially at dropping off and pick up times.
- B) To alert Highway of the concern of Parishioners, with a view to measures be considered to improve road safety in the area of the school.

56.3 WAFC Active Wellbeing Strategy Workshop being held on 9th July
Meeting notified

56.4 Appointment of 2 Directors for the CALC Board Eden Area from Oct 24
Nominations to be submitted by 1st August 2024.

56.5 PC Skirwith Playground Report 2024
An update on the work being undertaken by the playground committee following receipt of the Inspection report, was tabled.

57/24 Revised Financial Regulations.

It was agreed that the Chair and Clerk would revise the document, prior to circulation to Councillors for adoption at the September meeting

58/24 Councillor Matters. An opportunity for Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters, but they may be placed on a future agenda of the Council*

58.1 Air Gun Practice – Staingill Road, Culgaith

Safety concerns were raised over the firing of an air gun, by the new building, on the right, of the road to Staingill..

Action:- Agreed to raise these concerns with the Community Police Office, whilst continuing to monitor the situation.

58.2 Fly Tipping of Green Waste on the Flodder, Culgaith.

It was reported that green garden waste, including a Christmas tree was being dumped under the overhanging trees, at the back of the Flodder.

Action: - To monitor the situation.

59.24 Exclusion of Press and Public (Public bodies Admission to Meetings Act 1960)

To decide whether there any agenda items which require consideration for the exclusion of the press and public.

It was agreed to exclude the public from agenda Item 14 – Grants Applications.

With reference to 59.24 the meeting was closed to the public

60.24 Grant Applications - The following were unanimously agreed -

Proposed by Cllr D Witney

Seconded by Cllr N Mason

60.1	Kirkland and Blencarn Recreation Room	310.00
60.2	Victoria Institute Culgaith	310.00
60.3	Skirwith Village Hall	310.00
60.4	St John the Evangelist Church, Skirwith.	245.00
60.5	St Lawrence Church, Kirkland	245.00
60.6	All Saints Church, Culgaith.	245.00
60.7	Fellrunner	To be discussed in September
60.8	Memo – 6 pages £136 + £65 sponsorship. (Current rates)	201.00
60.9	Geoff Anderson – Website Honorarium	110.00
60.10	Skirwith Playground – agreed to finance expenditure relating to the ROSPA inspection, up to approximately (Excl Vat)	325.00

61/24 Dates and Venues of Future 2024 Meetings

All on a Monday commencing at 7.30pm.

2nd September – Blencarn

4th November – Culgaith

Signed _____

Date _____

The meeting closed at 20.52.